

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

THE STATE OF TEXAS §

COUNTY OF HARRIS §

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 24 §

The Board of Directors of Harris County Municipal Utility District No. 24 met in regular session, open to the public, at its regular meeting place at 17035 Deer Creek Drive, inside the boundaries of the District, on February 20, 2019. The roll was called of the members of the Board of Directors, to-wit:

Dennis Cormier	President
Ruben Gonzales, Jr.	Vice President
Peggy Winters	Secretary
Rick C. Corbin	Assistant Secretary
Marcia Fitzpatrick	Assistant Secretary

All Board members were in attendance.

Also, present were Howard Wilhite of Hays Utility South Corporation; Pat Hall of Equi-Tax Inc.; Sue Strawn of Strawn and Richardson, P.C.; Dennis Eby of Eby Engineers, Inc.; and Jill Colbert Manager of the District Meeting Facility and District resident. Also, in attendance was Ron Walkoviak of Lakeview Land Group, LLC.

WHEREUPON, the President called the meeting to order and evidence was presented that public notice of the meeting was given in compliance with the law.

1. First, comments from the public were opened for discussion but there was nothing to be heard at this time.

2. The minutes were reviewed next and a motion was made by Director Winters, seconded by Director Fitzpatrick, and unanimously carried to approve the minutes for February 6, 2019.

3. Jill Colbert next presented the report on the District Meeting Facility. A copy of the December and January reports are attached as Exhibit "A." All items on the report were reviewed. Director Cormier discussed the need for a check in the amount of \$14,916.50 to Renovation Doctors for completed work to date on the District Meeting Facility. There being nothing further to present, a motion was made by Director Fitzpatrick, seconded by Director Winters, and unanimously carried to approve the report presented.

4. There was nothing to report regarding trash/recycling matters.

5. Pat Hall next presented the Bookkeeper's Report. A copy of the report is presented as Exhibit "B." A motion was made by Director Corbin, seconded by Director Gonzales, and unanimously carried to pay the bills presented. Additionally, Peggy Winters addressed the Board regarding the donation to the Lunch and Learn Program. She discussed with the Board the mistaken request to match last year's donation of \$1,000.00. After review of donation statements for the 2018 year she noted the total donation amount to reflect \$2,000.00 and therefore, a motion was made by Director Corbin, seconded by Director Fitzpatrick, and unanimously carried to adjust the original donation to the Lunch and Learn Program from \$1,000.00 to \$2,000.00 matching the donation given last year.

There being nothing further to be brought to the Board by the Bookkeeper, a motion was made by Director Winters, seconded by Director Corbin, and unanimously carried to accept the Bookkeeper's Report as presented.

6. Howard Wilhite of Hays Utility South Corporation then presented the Operator's Report attached as Exhibit "C." All items on the report were reviewed and discussed.

Additionally, Mr. Wilhite presented and discussed several letters of request for consideration for bill adjustments. All requests were considered, the billing history for each reviewed, and a decision was made by the Board to offer a payment plan for each request. Further, Mr. Wilhite presented and discussed the annual maintenance checklist reports for the District Emergency Generator Load Test performed in December of 2018.

There being nothing further to be brought to the Board by the Operator, a motion was made by Director Fitzpatrick, seconded by Director Corbin, and unanimously carried to approve the Operator's report as presented.

7. At this time, the Board reviewed the emergency response procedures specifically as it relates to a boil water notice to the public. Director Winters accepted the responsibility to communicate with the website designer to post the notice immediately upon receiving notification from TCEQ. Additionally, District sign placement was discussed with the suggestion of a location map on file. The Board discussed additional measures to take in such an event and Mr. Wilhite will create an outlined plan to follow in such an event.

8. The next item to be brought before the Board was the Engineer's Report, presented by Dennis Eby. A copy of his report is attached as Exhibit "D." All items on the report were discussed with special attention given to the matter(s) below.

First, Mr. Eby recommended Pay Estimate No. 8 to Nunn Constructors, LTD. A motion was made by Director Winters, seconded by Director Fitzpatrick, and unanimously carried to approve Pay Estimate No. 8 in the total amount of \$99,036.11 to Nunn Constructors, LTD for the STP Reclaimed Water Use project.

Secondly, the Reclaimed Waterline project is 75% complete and Mr. Eby recommended Pay Estimate No. 1 for payment. A motion was made by Director Winters, seconded by

Director Fitzpatrick, and unanimously carried to approve Pay Estimate No. 1 for the Reclaimed Waterline project to MMG Contractors, LLC in the total amount of \$132,870.60.

Next, the Water and Sanitary for the Windrose Retail project and Pay Estimate No. 1 was discussed.

Additionally, Mr. Eby discussed Pay Estimate No. 2 for the Klein Grove Water Sewer and Drainage project.

Finally, the pumpage report was reviewed and it was noted that surface water is being used at 100% most days.

There being no further business to be brought before the Board by the Engineer, a motion was made by Director Fitzpatrick, seconded by Director Corbin, and unanimously carried to approve the engineer's report as presented.

9. A motion was made by Director Corbin, seconded by Director Gonzales, and unanimously carried to approve the request from HCFCD for a temporary right-of entry and construction easement at the District Meeting Facility, a copy of which is attached as Exhibit "E".

10. There was nothing significant to report regarding water conservation ideas and methods.

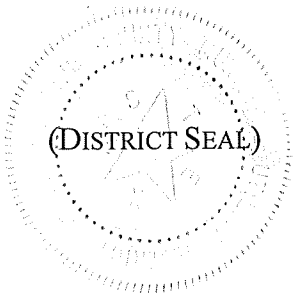
11. There was nothing significant to report on surface water.

12. With regards to the website design, there was nothing significant to discuss.

13. There was no new business to present at this time.

14. There being no further business to come before the Board, a motion was made by Director Fitzpatrick, seconded by Director Winters, and unanimously carried to adjourn the meeting.

PASSED, APPROVED, and ADOPTED this 6th day of March 2019.



Reggie J. Winters
Secretary