

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

THE STATE OF TEXAS §

COUNTY OF HARRIS §

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 24 §

The Board of Directors of Harris County Municipal Utility District No. 24 met in regular session, open to the public, at its regular meeting place at 17035 Deer Creek Drive, inside the boundaries of the District, on December 19, 2018. The roll was called of the members of the Board of Directors, to-wit:

Dennis Cormier	President
Ruben Gonzales, Jr.	Vice President
Peggy Winters	Secretary
Rick C. Corbin	Assistant Secretary
Marcia Fitzpatrick	Assistant Secretary

All Board members were in attendance.

Also present were Howard Wilhite of Hays Utility South Corporation; Tina Buchanan of ETI Bookkeeping Services; Sue Strawn of Strawn and Richardson, P.C.; Dennis Eby of Eby Engineers, Inc.; and Jill Colbert Manager of the District Meeting Facility and District resident.

WHEREUPON, the President called the meeting to order and evidence was presented that public notice of the meeting was given in compliance with the law.

1. First, comments from the public were opened for discussion. Ms. Pat Hall of Equi-Tax Inc. stopped in to thank the Board for their business. Ms. Marcia Fitzpatrick then addressed the Board as an Oakwood Glen resident and shared concerns on behalf of her subdivision homeowners regarding the failed pick-up of heavy trash and grass clippings on the

first Monday of the new service changes. Director Winters stated she would contact Felix DeLeon of WCA to report continued concerns.

2. The minutes were reviewed next and a motion was made by Director Corbin, seconded by Director Fitzpatrick, and unanimously carried to approve the minutes for December 5, 2018.

3. Ms. Colbert next presented the report on the status of the District Meeting Facility. A copy of the report is attached as Exhibit "A." All items on the report were reviewed. Director Cormier requested two facility keys be made and inquired as to the need to move forward with facility repairs/updates to the exterior of the building and possible replacement of the interior tile floors. There being nothing further to present, a motion was made by Director Gonzales, seconded by Director Fitzpatrick, and unanimously carried to approve the report presented and to authorize Director Cormier to contact the contractor for a price quote on interior and exterior facility work mentioned.

4. Discussion on the WCA trash/recycling matter was addressed during public comments. Director Winters reiterated her plans to contact WCA.

5. Tina Buchanan next presented the Bookkeeper's Report. A copy of the report is presented as Exhibit "B." A motion was made by Director Corbin, seconded by Director Gonzales, and unanimously carried to pay the bills presented. Director Cormier inquired as to the payroll expense line item in the amount of \$2,500.00. Ms. Buchanan explained it was fees associated with the required tax filings for the five Directors.

There being nothing further to be brought to the Board by the Bookkeeper, a motion was made by Director Winters, seconded by Director Corbin, and unanimously carried to accept the Bookkeeper's Report as presented.

6. At this time, Ms. Strawn reviewed the Investment Policy and a motion was made by Director Corbin, seconded by Director Fitzpatrick, and unanimously carried to confirm the Investment Policy and approve the updated Broker List. A copy of the Order Reviewing and Confirming Investment Policy is attached as Exhibit "C".

7. Howard Wilhite of Hays Utility South Corporation then presented the Operator's Report attached as Exhibit "D." All items on the report were reviewed and discussed. Next, the Board spent time navigating the SCADA system and several District operations were assessed. Director Gonzales next inquired as to the life expectancy of the facility generators. Mr. Wilhite stated regular weekly maintenance takes place and fuel testing occurs annually. It was shared that all generators continue to be in working order.

There being nothing further to be brought to the Board by the Operator, a motion was made by Director Fitzpatrick, seconded by Director Corbin, and unanimously carried to approve the Operator's report as presented.

8. The next item to be brought before the Board was the Engineer's Report, presented by Dennis Eby. A copy of his report is attached as Exhibit "E." All items on the report were discussed with special attention given to the matter(s) below.

First, Mr. Eby spoke regarding the STP Reclaimed Water Use Project. He recommended Pay Estimate No. 6 and the Change Order presented for approval. A motion was made by Director Gonzales, seconded by Director Winters, and unanimously carried to approve Pay Estimate No. 6 to Nunn Constructors, LTD in the amount of \$92,736.90 and to approve the Change Order in the amount of \$14, 393.40 for a total project cost of \$1,034,393.40.

Secondly, Mr. Eby reviewed the pumpage report for December. It appears that the surface water being used has been reduced.

Finally, Mr. Eby shared that he was contacted by Mr. Lightfoot, a developer, regarding a 21-acre tract on the North side of Spring Cypress Road to inquire about a feasibility study for a future subdivision development.

There being no further business to be brought before the Board by the Engineer, a motion was made by Director Fitzpatrick, seconded by Director Gonzales, and unanimously carried to approve the engineer's report as presented.

9. There was nothing significant to report regarding water conservation ideas and methods; however, brief discussion was held regarding continuation of the April community water conservation event. The decision was made to forgo that event and continue with the recycling and shredding community day.

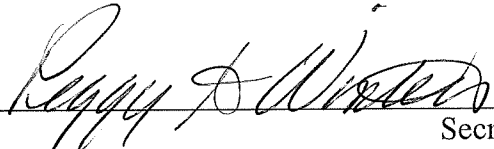
10. There was nothing significant to report on surface water.

11. With regards to the website design, Director Winters stated she would correct the customer service number provided for WCA, request the number of website views and remove the publication of the April water conservation community event.

12. There was no new business to present at this time.

13. There being no further business to come before the Board, a motion was made by Director Corbin, seconded by Director Winters, and unanimously carried to adjourn the meeting.

PASSED, APPROVED, and ADOPTED this 2nd day of January 2019.


Secretary

