

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

THE STATE OF TEXAS §
COUNTY OF HARRIS §
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 24 §

The Board of Directors of Harris County Municipal Utility District No. 24 met in regular session, open to the public, at its regular meeting place at 17035 Deer Creek Drive, inside the boundaries of the District, on November 28, 2018. The roll was called of the members of the Board of Directors, to-wit:

Dennis Cormier	President
Ruben Gonzales, Jr.	Vice President
Peggy Winters	Secretary
Rick C. Corbin	Assistant Secretary
Marcia Fitzpatrick	Assistant Secretary

All Board members were in attendance with the exception of Director Gonzales.

Also present were Rich Rankin and Robin Secret of Hays Utility South Corporation; Tina Buchanan of ETI Bookkeeping Services; Chris Richardson of Strawn and Richardson, P.C.; Dennis Eby of Eby Engineers, Inc.; and Jill Colbert Manager of the District Meeting Facility and District resident.

WHEREUPON, the President called the meeting to order and evidence was presented that public notice of the meeting was given in compliance with the law.

1. First, a motion was made by Director Winters, seconded by Director Fitzpatrick, and unanimously carried to approve the certificates of election, qualify the new directors and accept statements and oath of the elected officials.

2. Secondly, comments from the public were opened for discussion and Ms. Colbert shared concerns about sink holes and the recent exposure to a water main line since Hurricane Harvey. Ms. Secrest recorded the address and indicated that she would investigate said concerns and report back to the Board.

3. The minutes were reviewed next and a motion was made by Director Winters, seconded by Director Corbin, and unanimously carried to approve the minutes for November 7, 2018.

4. Ms. Colbert next presented the report on the status of the District Meeting Facility. A copy of the report is attached as Exhibit "A." All items on the report were reviewed. Ms. Colbert addressed the cleaning service concerns and indicated that the Key Company would send a replacement for future service. Director Cormier requested that Hays Utilities secure a pest control service for the District Meeting Facility. There being nothing further to present, a motion was made by Director Winters, seconded by Director Corbin, and unanimously carried to approve the report presented.

5. Discussion on the WCA trash/recycling matter was next held and Director Winters reviewed with the Board the proposed changes to the heavy trash service and the addition of an additional pick-up day. Director Cormier questioned as to the term of the changed contract which Mr. Richardson explained there is no change to the term of service. A motion was made by Director Fitzpatrick, seconded by Director Winters, and unanimously carried to approve the amendment of service to the WCA trash service contract. A copy of said amendment is attached as Exhibit "B".

6. At this time, a motion was made by Director Corbin, seconded by Director Fitzpatrick, and unanimously carried to approve the amendment to the Rate Order regarding the charges for trash service and to approve an increase in the maximum security deposits collected

from both owners and renters to \$1,000.00. A copy of said Rate Order is attached as Exhibit "C".

7. Tina Buchanan next presented the Bookkeeper's Report. A copy of the report is presented as Exhibit "D." A motion was made by Director Corbin, seconded by Director Fitzpatrick, and unanimously carried to pay the bills presented.

There being nothing further to be brought to the Board by the Bookkeeper, a motion was made by Director Fitzpatrick, seconded by Director Winters, and unanimously carried to accept the Bookkeeper's Report as presented.

8. Rich Rankin of Hays Utility South Corporation then presented the Operator's Report attached as Exhibit "E." All items on the report were reviewed and discussed. Additionally, a letter of dispute was presented for consideration. The billing history was reviewed and the request to forgive the bill was discussed. The Board denied the request as the water was used and the Operator will offer a payment plan. Ms. Secrest discussed the current maximum security deposit and confirmed the Board's decision to increase the maximum amount to \$1,000.00.

There being nothing further to be brought to the Board by the Operator, a motion was made by Director Winters, seconded by Director Fitzpatrick, and unanimously carried to approve the Operator's report as presented.

9. The next item to be brought before the Board was the Engineer's Report, presented by Dennis Eby. A copy of his report is attached as Exhibit "F." All items on the report were discussed with special attention given to the matter(s) below.

First, Mr. Eby recommended Pay Estimate No. 5 to Nunn Constructors, LTD in the total amount of \$44,114.40 for the STP Reclaimed Water Use Project and the bid tab was reviewed.

Secondly, Mr. Eby discussed the Klein Grove Water, Sewer and Drainage project and shared that the county permit was received today.

Next, Mr. Eby recommended the award of contract to MMG Contractors, LLC for the Reclaimed Waterline design project in the amount of \$299,679.00. A motion was made by Director Corbin, seconded by Director Winters, and unanimously carried to approve award of bid as recommended by the engineer.

The Sanitary Sewer Rehabilitation Project, Phase 12 was discussed in the budget meeting and the Board requested the project be postponed.

Finally, Mr. Eby reviewed the pumpage report for November. A comparison was made between October and November Regional Water Authorities' use with November use being more consistent.

There being no further business to be brought before the Board by the Engineer, a motion was made by Director Corbin, seconded by Director Fitzpatrick, and unanimously carried to approve the engineer's report as presented and to approve Pay Estimate No. 5 in the amount of \$44,114.40 to Nunn Constructors, LTD for the STP Reclaimed Water Use project.

10. There was nothing significant to report regarding water conservation ideas and methods.

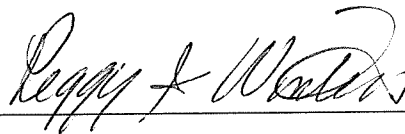
11. There was nothing significant to report on surface water.

12. With regards to the website design, Director Winters shared with the Board that the website is live. She stated a notice will be posted regarding the additional trash service day.

13. New business was presented at this time. Director Winters shared a request from a homeowner to attend a Glen Haven subdivision HOA meeting in the future. The Board supported the idea and Director Winters indicated she would confirm the Board's interest and investigate a date of attendance.

14. There being no further business to come before the Board, a motion was made by Director Winters, seconded by Director Fitzpatrick, and unanimously carried to adjourn the meeting.

PASSED, APPROVED, and ADOPTED this 5th day of December 2018.



Secretary

(DISTRICT SEAL)

