

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

THE STATE OF TEXAS §

COUNTY OF HARRIS §

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 24 §

The Board of Directors of Harris County Municipal Utility District No. 24 met in regular session, open to the public, at its regular meeting place at 17035 Deer Creek Drive, inside the boundaries of the District, on July 18, 2018. The roll was called of the members of the Board of Directors, to-wit:

Dennis Cormier	President
Ruben Gonzales, Jr.	Vice President
Peggy Winters	Secretary
Rick C. Corbin	Assistant Secretary
Marcia Fitzpatrick	Assistant Secretary

All Board members were in attendance.

Also present were Howard Wilhite of Hays Utility South Corporation; Tina Buchanan of ETI Bookkeeping Services; Pat Hall of Equi-Tax Inc.; Sue Strawn of Strawn and Richardson, P.C.; and Dennis Eby of Eby Engineers, Inc.; Also, in attendance was Dominic Cashiola of Classic Messaging and Shannon Waugh of Off Cinco web design.

WHEREUPON, the President called the meeting to order and evidence was presented that public notice of the meeting was given in compliance with the law.

1. First, comments from the public were opened for discussion but there were none to be heard at this meeting.

The meeting was suspended in its order to hear from the Tax-Assessor-Collector.

2. Pat Hall presented the Tax Assessor-Collector's report. A copy of the report is presented as Exhibit "A." Ms. Hall presented nine (9) checks in the total amount of \$11,973.47 for payment. A motion was made by Director Gonzales, seconded by Director Corbin, and unanimously carried to approve the payment of checks.

There being nothing further to be brought to the Board by the Tax-Assessor, a motion was made by Director Fitzpatrick, seconded by Director Winters, and unanimously carried to accept the Tax-Assessor-Collector's Report as presented.

The meeting returned to the order of the agenda.

3. The minutes were reviewed next and a motion was made by Director Gonzales, seconded by Director Winters, and unanimously carried to approve the minutes for June 20, 2018.

4. Director Cormier next presented the report on the status of the District Meeting Facility. A copy of the report is attached as Exhibit "B." There being nothing further to present, a motion was made by Director Gonzales, seconded by Director Corbin, and unanimously carried to approve the report presented.

5. Director Winters updated the Board on the WCA trash/recycling matters. The Board agreed to hold a District shredding/electronic recycling event for residents in September. Director Winters indicated she would finalize the details and location and report to the Board.

6. Tina Buchanan next presented the Bookkeeper's Report. A copy of the report is presented as Exhibit "C." A motion was made by Director Gonzales, seconded by Director Corbin, and unanimously carried to pay the bills presented.

There being nothing further to be brought to the Board by the Bookkeeper, a motion was made by Director Winters, seconded by Director Fitzpatrick, and unanimously carried to accept the Bookkeeper's Report as presented.

7. Howard Wilhite of Hays Utility South Corporation presented the Operator's Report attached as Exhibit "D." All items on the report were reviewed and discussed. Mr. Wilhite stated an unexpected TCEQ inspection took place at the Waste Water treatment plant with no concerns to note. Additionally, Mr. Wilhite presented letters of request and billing information for two District residents. Both letters were reviewed and discussed. The Board denied both requests.

There being nothing further to be brought to the Board by the Operator, a motion was made by Director Corbin, seconded by Director Winters, and unanimously carried to approve the Operator's report as presented.

8. The next item to be brought before the Board was the Engineer's Report, presented by Dennis Eby. A copy of his report is attached as Exhibit "E." All items on the report were discussed with special attention given to the matter(s) below.

First, Mr. Eby recommended Pay Estimate No. 1 for the STP Reclaimed Water Project. A motion was made by Director Corbin, seconded by Director Fitzpatrick, and unanimously carried to approve Pay Estimate No. 1 in the total amount of \$37,655.00 to Nunn Constructors, LTD. The plans were reviewed and Mr. Eby explained the change in location for the lift station.

Secondly, Mr. Eby discussed the Chancel Place, Res C project and recommended award of bid. A motion was made by Director Winters, seconded by Director Gonzales, and unanimously carried to approve award of contract to the lowest bidder, Tejas Underground Utilities in the total amount of \$32,600.00.

Next, Mr. Eby discussed the Klein Grove Clearing Bid Tabulation and his recommendation to award the bid to Triple B Services, LLP the lowest bidder. A motion was made by Director Corbin, seconded by Director Winters, and unanimously carried to approve award of the contract to Triple B Services, LLP in the amount of \$266,462.00.

Additionally, Mr. Eby discussed the Reclaimed Waterline project and requested authorization to move forward with the plans. A motion was made by Director Fitzgerald, seconded by Director Gonzales, and unanimously carried to authorize Mr. Eby to prepare for bids on the Reclaimed Waterline project.

Finally, the pumpage report for June and July were reviewed indicating a direct impact on the amount of surface water being used based on rainfall totals.

There being no further business to be brought before the Board by the Engineer, a motion was made by Director Fitzpatrick, seconded by Director Winters , and unanimously carried to approve the engineer's report as presented.

9. A motion was made by Director Corbin, seconded by Director Winters, and unanimously carried to authorize the Storm Water Quality Permit Renewal Application for Twin Falls, Section 4.

10. At this time, consideration was given, and a motion made by Director Corbin, seconded by Director Fitzpatrick, and unanimously carried to approve the renewal of the capacity commitment for Boniuk Interests, Ltd. 17.57 and 4.49-acre tracts.

11. Ms. Strawn next discussed the Agreement for Purchase of Utility Facilities on the Pin Point Waterline. A motion was made by Director Corbin, seconded by Director Fitzpatrick, and unanimously carried to approve the Pin Point Waterline pending the receipt of the required 1295 document.

12. Next, an Interlocal Agreement was discussed, and a motion was made by Director Corbin, seconded by Director Winters, and unanimously carried to approve the Interlocal Agreement with Harris Galveston Subsidence District for the Water Wise Program.

13. A motion was next made by Director Fitzpatrick, seconded by Director Corbin, and unanimously carried to approve the Order Calling Director Election, the Notice of the

Election and entering into agreement with Harris County for the election services and signatures were received.

14. There was nothing significant to report regarding water conservation ideas and methods.


15. There was nothing significant to report with regards to surface water.

16. Ms. Waugh with Off Cinco was welcomed and the proposal of a District website was presented, reviewed, and discussed. Next, Mr. Cashiola was welcomed from Classic Messaging and he presented a second website proposal for consideration. A motion was made by Director Winters, seconded by Director Corbin, and unanimously carried to approve entering into agreement with Off Cinco for website service pending the Attorney's review of contract.

17. New business was presented at this time. Director Cormier suggested a District walk through for consideration. A date was not decided upon at this meeting. Director Cormier next reviewed the expense reimbursement and fees of office policy.

18. There being no further business to come before the Board, a motion was made by Director Corbin, seconded by Director Fitzgerald, and unanimously carried to adjourn the meeting.

PASSED, APPROVED, and ADOPTED this 1st day of August 2018.



Asst Secretary

(DISTRICT SEAL)

