

**MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS**

**THE STATE OF TEXAS** §  
**COUNTY OF HARRIS** §  
**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 24** §

The Board of Directors of Harris County Municipal Utility District No. 24 met in regular session, open to the public, at its regular meeting place at 17035 Deer Creek Drive, inside the boundaries of the District, on October 16, 2019. The roll was called of the members of the Board of Directors, to-wit:

Dennis Cormier	President
Ruben Gonzales, Jr	Vice President
Peggy Winters	Secretary
Rick C. Corbin	Assistant Secretary
Marcia Fitzpatrick	Assistant Secretary

All members of the Board were in attendance.

Also present were Howard Wilhite of Hays Utility South Corporation; Karen Long of ETI Bookkeeping Services; Sue Strawn, attorney, and Kristen McGrady, legal assistant, of Strawn and Richardson, P.C.; Dennis Eby of Eby Engineers, Inc. and Jill Colbert Manager of the District meeting facility and District resident. Also in attendance was Erik Koestenblatt, HOA member of Creekside Farms.

WHEREUPON, the President called the meeting to order and evidence was presented that public notice of the meeting was given in compliance with the law.

1. First, public comments were opened for discussion. Mr. Koestenblatt was welcomed and introductions were made. Mr. Koestenblatt spoke regarding concerns with the current trash service and trash being left behind in the streets. The Board recommended District

residents continue to call in complaints to WCA and document with pictures the reoccurring problem.

2. Next, a motion was made by Director Corbin, seconded by Director Fitzpatrick, and unanimously carried to approve the minutes for October 2, 2019.

In the absence of Ms. Colbert, the Board suspended the agenda in its order to hear the Bookkeeper's report.

3. Karen Long next presented the Bookkeeper's Report. A copy of the report is presented as Exhibit "A." A motion was made by Director Corbin, seconded by Director Gonzales, and unanimously carried to pay the bills presented. In addition, a draft budget report was shared and discussed. The Board requested that the Engineer and the Operator take a look at the draft proposal and report back to the Board. A special budget meeting was set at 5:30 p.m. on November 6, 2019 to further discuss the draft budget and recommendations from the Engineer and Operator.

There being nothing further to be brought to the Board by the Bookkeeper, a motion was made by Director Fitzpatrick, seconded by Director Corbin, and unanimously carried to accept the Bookkeeper's Report as presented.

The meeting returned to the order of the agenda at this time.

4. Jill Colbert next presented the report on the District meeting facility. A copy of the report is attached as Exhibit "B." Ms. Colbert also suggested consideration of investing in a carpet cleaning machine for the District facility use. The Board authorized Ms. Colbert to purchase a carpet spot-cleaning machine and additionally decided to have the carpet professionally cleaned once a quarter. The rental contract will be revised to include a \$25.00 fee should spot removal of dirt or stains be required. There being nothing further to report, a motion

was made by Director Corbin, seconded by Director Fitzpatrick, and unanimously carried to accept the report as presented.

5. Howard Wilhite of Hays Utility South Corporation next presented the Operator's Report, attached as Exhibit "C." All items on the report were reviewed and discussed. Additionally, Mr. Wilhite stated the District had a spike in E Coli and the problem was rectified and reported to the state as required. Mr. Wilhite next presented a letter of request for a fee reduction from North Oaks Baptist Church due to a massive water leak in August. The Board agreed to reduce the sewer fees to an average monthly cost and offer a payment plan for the remainder. Mr. Wilhite also presented documentation and billing records for a District resident who has made two illegal connections and is receiving water through theft of service. At the request of the Board, Mr. Wilhite will move forward with disconnection of service at a deeper point in the water service line. Finally, the SCADA system operations were viewed and discussed.

There being nothing further to be brought to the Board by the Operator, a motion was made by Director Winters, seconded by Director Corbin, and unanimously carried to approve the Operator's report as presented.

6. The next item to be brought before the Board was the Engineer's Report, presented by Dennis Eby. A copy of his report is attached as Exhibit "D." All items on the report were discussed with special attention given to the matters below.

First, Mr. Eby recommended Pay Estimate No. 16 for the STP Reclaimed Water Use Project. A motion was made by Director Fitzpatrick, seconded by Director Winters, and unanimously carried to approve the recommended Pay Estimate in the total amount of \$54,319.80 to Nunn Constructors, LTD.

Secondly, the Elevated Storage Tank painting contract was presented for signatures.

Next, Mr. Eby shared proposed waterline plans to serve the Huckabay 5-acre tract. An eight-inch water line would be used and would be reimbursable. A motion was made by Director Winters, seconded by Director Corbin, and unanimously carried to authorize Mr. Eby and Ms. Strawn to move forward with a reimbursement agreement for the public water service line to the Huckabay tract.

The capital improvement plan for the District was next discussed and the summary of cost was shared.

There being no further business to be brought before the Board by the Engineer, a motion was made by Director Gonzales, seconded by Director Fitzpatrick, and unanimously carried to approve the engineer's report as presented.

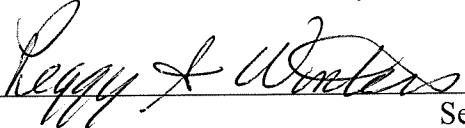
7. With regards to water conservation ideas and methods there was nothing significant to discuss other than the reminder that the Shredding and E-cycling event is this weekend. Brief discussion was held regarding logistics of the event.

8. Regarding surface water, Director Cormier updated the Board on the latest NHCRWA meeting.

9. New business was presented at this time. Director Gonzales requested consideration of appropriate signage to promote the Districts' reuse and recycling water project.

10. There being no further business to come before the Board, a motion was made by Director Gonzales, seconded by Director Winters, and unanimously carried to adjourn the meeting.

PASSED, APPROVED, and ADOPTED this 6th day of November, 2019.

  
Secretary

